Prescott Summit Property Owners Association

# Meeting Minutes

# June 15, 2016

## Opening

The regular meeting of the Prescott Summit Property Owners Association was called to order at 9:07 am on June 15, 2016 in Prescott, Arizona by Ron Norfleet, President.

## Present

Ron Norfleet, Jos Nikula, Delene Fletcher, JB Covey, Michael Comstock

## Approval of Agenda

The agenda was unanimously approved as distributed.

## Approval of Minutes

There were no minutes from the annual meeting submitted for approval (Item 2 of Reports on posted agenda). President Norfleet to post annual meeting minutes, when they are available, to the PSPOA web site.

## Open Issues

Financial

Annual Accounting Reports – Dallas Laone – Report Received – Motion to Approve Fletcher – Second Nikula – 5-0.

Discussion – Amend Financial Report posting to PSPOA web site to show Balance Sheet and Architectural Report – Motion to Approve Covey – Second Norfleet – 5-0.

Discussion – Transfer CD to accumulate higher rate of interest on account within 30 days of approval– Motion to Approve – Nikula – Second Fletcher – 5-0

Discussion – Place Treasurer Fletcher as signatory on PSPOA accounts and transfer current financial information from Norfleet to Fletcher. To be acted upon in next 30 days. Motion to Approve Nikula – Second Covey – 5-0.

Discussion – Complete and file Compilation Report by June 28th, 2016 – Report to be completed by Schutte and Hilgendorf, CPA. Motion to Approve Nikula, Second by Norfleet – 5-0.

Conflict of Interest

 No Discussion

Subleasing

Discussion – Members of the Association present at the BOD meeting and BOD members communicated concerns with current owners of homes subleasing property. Letters will developed by Comstock, signed by Norfleet, to be sent to those homeowners who are knowingly violating the CCR for PSPOA. Motion to Approve by Fletcher – Second Norfleet – 5-0.

Operating a Business from a Home

 Discussion Members of the Association present at the BOD meeting and BOD members communicated concerns with items such as parking on the street, what defines a business, clarification and future revisions of CCR’s in regards to business definitions in 2016 rather than that of the original publication date of the CCR’s. BOD Member Nikula is reviewing CCR’s for definition on what constitutes illegal parking on streets. Motion to Approve by Covey – Second Nikula – 5-0.

Comment Cards from Membership

Ms. Andrea Banks – Discussion on several Items – Annual Meeting Minutes – Landscaping on Greenbelt and application of gypsum (President Norfleet to report back). Ms. Banks submitted several documents inclusive of a 2014 letter, a request for response letter for the annual meeting dated 5-8-16, a letter dated June 13, 2016 to the PSOSA BOD, and a newspaper article from the Prescott Courier, dated June 2, 2016-The BOD is in receipt of those items.

## New Business

No new business was submitted for consideration by the BOD.

## Agenda for Next Meeting

Financial – CD Deposit, transfer of books, financial report, new PSPOA webmaster and design, letters of concern, architectural report, landscaping concern update, Next meeting date to consider September 14, or 21, 2016

## Adjournment

Meeting was adjourned at 10:11am by Ron Norfleet, President. The next general meeting will be at 9:00 am on September 14 or 21 2016, in Prescott, Arizona.

Minutes submitted by: Michael Comstock, Secretary

Approved by: Ron Norfleet, President