

Prescott Summit Property Owners Association

June 12, 2015

Executive Board Minutes

Following the annual election of the Board of Directors, the newly elected Board held PSPOA's organizational meeting. Attending this meeting were property owners:

Peri Shankar (pshankar@q.com)
Todd Curé (toddcuré@gmail.com)
Ronald Norfleet (norfleet52@yahoo.com)
Jeff Paupore (skyy_pooh@hotmail.com)
Lynn Paupore (skyy_pooh@hotmail.com), appearing telephonically
Barbara Norfleet
Gayathri Shankar

NOMINATION AND ELECTIONS OF OFFICERS

Ronald Norfleet, President
Todd Curé, Vice President
Jeff Paupore, Secretary
Lynn Paupore, Treasurer
Peri Shankar, Director

OLD BUSINESS

1. The Board confirmed that PSPOA's original CCR's and By-Laws are in full force with the understanding that current Arizona Statute and Zoning regulations override the Associations governing documents where a conflict may exist. The time, effort and expenses incurred in the attempt to amend said documents failed as of December 31, 2014.
2. The Treasurer will review the PSPOA's insurance coverage and make recommendations if necessary.

NEW BUSINESS

1. The newly elected Board reviewed four (4) bids from landscaping contractors. Aspen Landscape Design has been chosen to provide the maintenance to our community for the next 6 months. Aspen is to begin immediate grass and weed eradication.

2. Committee appointments

Architectural: Chairman - Todd Curé – committee members Jeff Paupore & Barbara Norfleet.

Fire wise: Chairman - Peri Shankar - Leigh Crosby committee member, and another volunteer is needed.

The committees serve at the pleasure of the Board and therefore are under the direct control of PSPOA Directors. All correspondence from the committees must be preapproved by the Board before distribution to the homeowners.

3. PSPOA books, records, bank accounts, checkbooks and all funds will be immediately gathered by Ron who will draft a letter requesting the same from the previous Treasurer, Leigh Cosby. Ron will transfer PSPOA records and funds to the Treasurer and Secretary upon receipt. This includes keys to the UPS mail box and grant money from the Firewise committee.

4. Board approved handling the PSPOA routine business activities via emails distributed simultaneously to all Board members for input and decision.

5. The Treasurer is directed to solicit 3 bids for an independent bookkeeper. Once a bookkeeper is hired on an as needed basis, the first duty will be the preparation of a balance statement for distribution to homeowners. Two signatures are required for every PSPOA check with the President and the Treasurer as authorized signatories. Any extra ordinary expenditure requires Board approval. The Board stressed transparency and simplicity in conducting the business affairs of PSPOA.
6. Any homeowner interested in working on the standing committees is requested to contact any Board member. By these minutes, all PSPOA homeowner's email address is requested. Please send your email address to any Board member. The Board will use homeowners' email address for all future notices for convenience and cost savings.
7. Next Board meeting may be scheduled by the Board as needed.
8. The Board unanimously voted to revert to the original Design Guidelines which removes the Board from any monetary involvement between a property owner and the Architect of Record. As in the past, the fee will be paid directly to the Architect of Record.

By Secretary Jeff Paupore